



VARDHMAN MAHAVEER OPEN UNIVERSITY, KOTA

Application for temporary withdrawal out of Provident Fund

(PROVIDENT FUND RULE NO. 10 (1))

1. Subscriber's Name (In capital letter) -----
2. Designation (Whether Temp. eifg. of permanent) -----
3. Name of Office -----
4. Monthly pay as demand in R.S.R. -----
5. Subscriber's provident Fund Account No. -----
6. Amount of advance required -----
7. Purpose of advance -----
8. Special reason for the grant of advance -----
9. Date of advance, if any, grants if advance -----
10. Ground on which previous advance was on optioned -----
11. Outstanding balance of previous adv. If any, if not
the month in which the last instalment of
repayment was paid -----
12. Total number of instalment in which amount is
to be deducted -----
13. Bank A/c No. -----

Note: Application for sanction of advance must be submitted on month in advance.

Signature of application

No.....

Date.....

Forwarded to the F.O. Vardhman Mahaveer Open University, Kota with the remarks that.

1. The facts mentioned by the application have been verified by this office.
2. The subscriber has been subscribing to the provident Fund A/c Since
3. The special reason given by the application for the temporary withdrawal from his
/her provident fund account is genuine and hence the withdrawal is recommended for
sanction under statute P.F. Rule No. 10(1)

Signature of the head of office

(2)

(For use only university office)

1. Balance at the credit of the Subscriber
(own subscription as verified from record)
2. Amount which can be advanced
3. Less previous loan outstanding/due
4. Net loan amount can be paid
5. No. of instalments in which amount list to be recorded.....
6. Rate of monthly instalment
7. Remarks, if any
8. Provident Fund Rule No. under which advance is permissible.

If reasons for advance are considered genuine P.F. Rule No. 10 (1)

Submitted for order

Sanctioned

Finance officer

Clerk Concerned

Accountant

AAO Acctt.

AR/DR